



Wilmot Girls Hockey Association

Job Descriptions for Team Positions

(Including Representative and House League)

Position Title:	Trainer
Purpose of Position:	To ensure the health and safety of the players, both on and off ice, to supervise the players to create a safe, social and welcoming environment.
Risk Level:	High – working in close proximity with children, able to significantly influence the individual.
Skills and Qualifications:	<p>Skills:</p> <ul style="list-style-type: none"> • Ability to communicate in a highly effective manner with players, parents, coaching staff and members of the executive • Ability to effectively diffuse intense and sometimes hostile situations <p>Qualifications:</p> <ul style="list-style-type: none"> • Hockey Trainers Certificate Program - Level 1 or higher • Valid Police Check • Respect in Sport/Speak Out Certificate
Boundaries and Limitations:	<ul style="list-style-type: none"> • The Trainer is bound by the OWHA Code of Conduct and all rules, regulations, by-laws, articles and policies of the OWHA • The Trainer is bound by the KHL and/or LLFHL and all rules, regulations, by-laws, articles and polices • The Trainer is bound by the WGHA and all rules, regulations, by-laws, articles and policies
Vulnerability of Persons Served:	<ul style="list-style-type: none"> • Work directly with young girls between the ages of four and 18, potentially those who are injured
Screening Requirements:	<ul style="list-style-type: none"> • All trainers must complete and submit an application. • At least three references must be provided • Application reviews are conducted and approval is granted by the coaching selection committee
Supervision and Support:	<ul style="list-style-type: none"> • This position reports directly to the Head Coach
Duties/Activities/Responsibilities:	<ul style="list-style-type: none"> • Ensure first aid kit is adequately supplied prior to games/practices/team related events • Comply with all the necessary rules, guidelines, regulations, etc. with OWHA, LLFHL, KHL, WGHA • Trainers are expected to adhere to the WGHA’s mission statement and their Respect in Sport/Speak Out designation. Trainers are expected to continue to act as a role model and their actions need to reflect the commitment they have made to create a safe, social and welcoming environment • Manage the safety of the participants • Complete an injury report in the event of an injury, and submit a copy to OWHA and the Vice-President of the WGHA

	<ul style="list-style-type: none"> • Communicate any necessary follow-up care with parents in the event of a serious injury
Time Commitment:	<ul style="list-style-type: none"> • The Trainer is expected to attend all team events including practices, games (exhibition, regular season, tournament and playoffs) and team sanctioned events or designate a replacement • Trainers are expected to allocate sufficient time before and after games and practices and allow for adequate supervision • 1 – 2 games per week (home and/or away), one practice per week, at least one/two tournament per season (level dependent)
Location:	<ul style="list-style-type: none"> • The majority of the training responsibilities will occur at the Wilmot Girls Hockey Association home ice, which is the Wilmot Recreation Complex • Trainer (or designate) will be required to travel to other centres to participate in all games, attend training sessions or information meetings as required by the WGHA Executive
Orientation and Training:	<ul style="list-style-type: none"> • Complete and submit an application package to the WGHA by the specified deadline • “Respect In Sport/Speak Out” Certification • HTCP Level 1 Certification • Continue professional development with the approval of the appropriate Director