

WGHA COVID-19 Organizational Contact Role

The WGHA COVID-19 Organizational Contact person will help facilitate ice rentals starting in 2020 for the Wilmot Recreational Centre (WRC) along with ensuring permit holders (the coach) who rent the ice are 2019-2020 season coaches or assistant coaches.

For ice rental the permit holder is allowed a max of 20 participants on the ice surface and must be a registered WGHA 2019-2020 player, coach, or trainer. At least one trainer must be on the ice with the permit holder.

The WGHA COVID-19 Organizational Contact person will:

1. Confirm the person wishing to rent the ice is a 2019-2020 WGHA Coach or assistant coach.
2. Confirm that the trainer assisting the coach is a 2019-2020 WGHA trainer.
3. Explain the WRC Rules and Guidelines along with the WGHA COVID-19 Safety Plan.
4. Confirm participants must be the same 20 people on the ice for each rental for at least 4 weeks.
5. Confirm all players and coaches participating are WGHA registrants from the 2019-2020 season.
6. Explain upon arrival they will be screened by the WRC and must complete the screening form prior and bring their rental permit to be granted access to the facility.
7. Once granted access to the WRC, the permit holder must screen all 19 participants that they will allow into the facility and collect their screening forms.
8. Explain that the 20 screening forms must be emailed to the WGHA COVID-19 Organizational Contact immediately after the ice rental session and kept by the permit holder for 4 weeks. In that email the permit holder must list the 20 participants names in the email body along with the forms attached in one single PDF file.
9. Explain to the permit holder that they are using the facility under the WGHA name and that they are responsible for ensuring everyone they let into the facility follows the WRC rules, guidelines, and WGHA COVID-19 Safety Plan.
10. Explain that social distancing must be followed at all times by everyone allowed inside the facility, including participants on the ice while doing non-contact drills including players distancing from goaltenders.
11. Email the WRC Rules/Guidelines, WGHA Safety Plan, and Screening Form with the WRC contact information for the permit holder to pay with their credit card to book the ice rental.

WGHA COVID-19 Organizational Contact Role

Example WGHA COVID-19 Organizational Contact person email after discussion and approval:

Hello and thank-you for reaching out. I have CC'd Christi Lichti at WRC as you are approved to be a WGHA permit holder and book ice at the WRC with the WGHA organization. To book your ice time please contact Christi at 519-634-9225 Ext. 355 or at christi.lichti@wilmot.ca.

You are responsible to follow the attached Township of Wilmot 2020 Information Package for Arena Use – COVID along with the WGHA COVID-19 Safety Plan. You must screen each participant prior to entering the building and collect their completed Health Screening Forms. These 20 forms must be kept for at least 4 weeks for contact tracing purposes and emailed to me immediately after each ice rental as one PDF file with the 20 participants names in the email body.

Your 20 participants must be the same individuals each rental and include yourself, one trainer and players that are 2019-2020 WGHA season registrants.

Failure to complete or follow any of these requirements will result in your immediate removal as an approved WGHA ice rental permit holder.